



**UNITED STATES TAX COURT**  
WASHINGTON, D.C. 20217

**INFORMATION FOR APPLICANTS WHO ARE ATTORNEYS  
REGARDING ADMISSION TO PRACTICE BEFORE THE COURT**

Effective May 4, 2020

Attorney applicants must, as a condition of being admitted to practice before the Court, complete an Application for Admission to Practice (available at [www.ustaxcourt.gov](http://www.ustaxcourt.gov)) that is sworn to before a notary public. See [Rule 200, Tax Court Rules of Practice and Procedure](#). A current (within 90 calendar days of the application filing date) certificate from the Clerk of the appropriate court, showing that the applicant has been admitted to practice before and is in good standing of the Bar of the Supreme Court of the United States, or the highest or appropriate court of any State or of the District of Columbia, or any commonwealth, territory, or possession of the United States must be submitted along with the application for admission. The Court's admission fee is \$50.00

If an applicant fails to satisfy the requirements of [Rule 200, Tax Court Rules of Practice and Procedure](#), the United States Tax Court may deny such applicant admission to practice before the United States Tax Court. The Tax Court Rules of Practice and Procedure are available at no cost in electronic format at [www.ustaxcourt.gov](http://www.ustaxcourt.gov). To obtain a printed copy of the Tax Court Rules of Practice and Procedure, please submit an order and payment either by (1) using [www.Pay.gov](http://www.Pay.gov), through which payment can be made using specified credit cards, specified debit cards, or via electronic debit from a checking or savings account, or (2) mailing a check or money order for \$20.00, payable to the Clerk, United States Tax Court and addressed to: Office of the Clerk, United States Tax Court, 400 Second Street, N.W., Room 111, Washington, D.C. 20217.

- Submission of Application for Admission by Email

An application for admission, along with an electronic version of a current original certificate of good standing, submitted by email must be sent for consideration to [Admissions@ustaxcourt.gov](mailto:Admissions@ustaxcourt.gov). If notarization of the application form is by embossed notary seal, the seal should be lightly shaded with pencil before submitting. Electronic or remote notarization of the application form is acceptable. Electronically submitted documents containing original signatures, certifications, or seals must be maintained by applicants during the tenure of their Bar membership. Upon request by the Court, the filer must provide the original documents for review.

Prior to submitting the application, an applicant should pay the \$50.00 admission fee through [www.Pay.gov](http://www.Pay.gov) and attach to the emailed application a copy of the payment confirmation.

- Submission of Application for Admission by Mail

An application for admission, along with a current original certificate of good standing, submitted by mail must be accompanied by a check or money order for \$50.00, payable to the Clerk, United States Tax Court, or proof of payment through [www.Pay.gov](http://www.Pay.gov), and sent for consideration to: United States Tax Court, Admissions Section, 400 Second Street, N.W., Washington, D.C. 20217.

Upon examination of your application papers and approval by the United States Tax Court, your name will be entered on the Roll of Practitioners of the Court, and your certificate will be inscribed and forwarded to you. You may also purchase a wall certificate, suitable for framing, for an additional payment of \$15.00.

UNITED STATES TAX COURT

**APPLICATION FOR ADMISSION TO PRACTICE**  
(Attorney At Law)

(APPLICATION MUST BE TYPED)

(APPLICATION MUST BE TYPED)

I, \_\_\_\_\_, hereby apply for admission to  
(First Name) (MI) (Last Name)  
practice before the United States Tax Court and submit the following:

1. I was born at \_\_\_\_\_ on \_\_\_\_\_  
(City) (State) (Month) (Day) (Year)

2. I reside at \_\_\_\_\_,  
(Number - Street) (City) (State) (Zip Code)

3. My office address is \_\_\_\_\_  
(Firm Name) (Suite/Apt./P.O. Box)  
\_\_\_\_\_  
(Street) (City) (State) (Zip Code)

4. I was admitted to the bar of the \_\_\_\_\_ of the  
(Enter name of highest court)  
State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, and am now a member in good  
standing of said bar. (Attach a certificate from the Clerk of the Court dated within the past 90 days.)

5. I \_\_\_\_\_ been suspended or disbarred from practice before a court of a State, Territory, or District of the  
(have) (have not)  
United States, or a United States Court; further, there \_\_\_\_\_ now pending against me an action of the type  
(is) (is not)  
above described. (If statement is affirmative, attach a full statement of facts.)

6. I \_\_\_\_\_ been convicted of a violation of a Federal tax law or of an indictable crime; further,  
(have) (have not)  
there \_\_\_\_\_ now pending against me any such criminal action. (If statement is affirmative, attach a full  
(is) (is not)  
statement of facts.)

7. My phone number is \_\_\_\_\_ and my email address is \_\_\_\_\_.

I \_\_\_\_\_, do solemnly swear that I am the person named in the  
foregoing application for admission to practice before the United States Tax Court, that the statements of facts herein  
contained are true, and that I will support the Constitution of the United States and will conduct myself uprightly and  
according to law and the Rules of Practice of the United States Tax Court.

\_\_\_\_\_  
(Signature of Applicant)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_  
(Year)

[IMPRESS SEAL HERE]

\_\_\_\_\_  
(Signature of Notary Public)

\_\_\_\_\_  
(Official Title)

Enclosures: Clerk's certificate of current date. (See par. 4, above)  
Check or Money Order for fee(s) payable to the Clerk of the United States Tax Court  
or proof of payment from Pay.gov.