



United States Tax Court

DAWSON Tips and Reminders for Practitioners



DAWSON (Docket Access Within a Secure Online Network) is the U.S. Tax Court's electronic filing and case management system.



DO apply for admission to practice before the US Tax Court only once

Your USTC Bar number is associated with your name and email address/login. You do not need to pay the admission fee or submit your application a second time, even if your employer changes.



DO contact US Tax Court Admissions if your Employer changes

Be sure that you have 1) withdrawn from all of your previous cases, 2) update your contact information in DAWSON, and 3) contact Admissions (admissions@ustaxcourt.gov) to request an update to the employer information associated with your account, so that you have the appropriate role in DAWSON.



Use Caution when including contact information on your US Tax Court application for admission

Contact information that is provided in your application for admission to practice with the US Tax Court is added to your profile in DAWSON. Be sure that you only input your phone/email/address information that is associated with your professional employment.

If you include any personal contact information in your application, when you update your contact information in DAWSON, a Notice of Change is automatically generated in all open and recently closed cases to which you are associated. These notices are served to all parties on these cases and will include both prior and new contact information in the text of the notice.



DO NOT create duplicate DAWSON Accounts

Email addresses in DAWSON are case-sensitive. When logging in, be sure that you type your email address exactly as it was provided to you by the Court's Admissions staff. Do not create a new account. If a new account is created, you will have two accounts. Contact DAWSON Support (dawson.support@ustaxcourt.gov) to troubleshoot any login issues you may be experiencing.

Example: John.T.Smith@irsounsel.treas.gov and john.t.smith@irsounsel.treas.gov are considered two separate, unlinked accounts by DAWSON.



For questions related to your admissions status:
admissions@ustaxcourt.gov

For questions related to your DAWSON account:
dawson.support@ustaxcourt.gov